

USA STAFFING / ONLINE APPLICATION FORM 10-1-02

Name _____ S. S. # _____ - _____ - _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ E-mail _____

- | | | | | |
|------------------------------------------------------------------------------------------------------------|-----|--------------------------|----|--------------------------|
| 1. Do you have a personal, working telephone? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 2. Do you have a personal vehicle which you drive? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 3. Do you have two <i>current</i> forms of I.D.? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 4. Can you provide your work history information? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 5. Are you willing to take a drug screen according to our policy? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 6. Will you release your background information, inclusive of your criminal records? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 7. If employment is offered, can you submit verification of your legal right to work in the United States? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |

8. Where did you hear about us? _____

Select **UP TO THREE (3) FIELDS ONLY** that you have a **MINIMUM** of **SIX (6) MONTHS** experience:

- | | |
|---------------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Accounting, Auditing, Finance | <input type="checkbox"/> Human Resource, Recruitment |
| <input type="checkbox"/> Advertising, Marketing, Public Relations | <input type="checkbox"/> In-Home Care (<i>non-medical</i>) |
| <input type="checkbox"/> Agriculture, Farm, Agribusiness | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Arts, Entertainment, Media | <input type="checkbox"/> Inventory, Purchasing, Shipping |
| <input type="checkbox"/> Auto Body, Mechanic, Diesel | <input type="checkbox"/> Janitorial, Maintenance |
| <input type="checkbox"/> Banking, Mortgage, Leasing | <input type="checkbox"/> Journalism, Editing, Writing |
| <input type="checkbox"/> Casino, Dealer, Race Track | <input type="checkbox"/> Labor, General (<i>entry level</i>) |
| <input type="checkbox"/> Clerical, Office, Administrative | <input type="checkbox"/> Language, Translator |
| <input type="checkbox"/> Collections, Recovery | <input type="checkbox"/> Law Enforcement, Security |
| <input type="checkbox"/> Computer, Technical, Programmer | <input type="checkbox"/> Legal |
| <input type="checkbox"/> Construction, Landscaping | <input type="checkbox"/> Management |
| <input type="checkbox"/> Cook, Bartender, Food Service | <input type="checkbox"/> Manufacturing, Production |
| <input type="checkbox"/> Cosmetology, Barber, Nail Tech | <input type="checkbox"/> Medical, Health Care, Research |
| <input type="checkbox"/> Customer Service, Call Center (non-retail) | <input type="checkbox"/> Nursing, BSN, RN, LPN, CNA |
| <input type="checkbox"/> Dance, Model, Acting | <input type="checkbox"/> Printing, Publishing, Press Operator |
| <input type="checkbox"/> Design, Graphics, Multimedia | <input type="checkbox"/> Real Estate, Property Management |
| <input type="checkbox"/> Education, Day Care, Training | <input type="checkbox"/> Retail, Merchandising |
| <input type="checkbox"/> Engineering, Architecture | <input type="checkbox"/> Sales, Telemarketing |
| <input type="checkbox"/> Equipment Operator | <input type="checkbox"/> Seamstress, Tailor, Textiles |
| <input type="checkbox"/> Floral Design | <input type="checkbox"/> Sports and Recreation |
| <input type="checkbox"/> Government, Public/Social Service | <input type="checkbox"/> Tradesman, Skilled Labor |
| <input type="checkbox"/> Grocery / Product Demonstrator | <input type="checkbox"/> Transportation, Logistics, CDL |
| <input type="checkbox"/> Hospitality, Hotel, Tourism | <input type="checkbox"/> Veterinary, Pet |

List your specific work experience, training and skills pertaining to the fields checked above: _____

Previous Employer	Dates Worked	Supervisor	Phone #	Reason for Leaving
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Education/Certification: _____

Are you interested in: (*Circle all that apply*)
 Temporary Work Temp-to-Hire Positions Permanent Placement Salary Range: \$ _____

What days/hours are you available: (*Circle all that apply*)
 Part-time Full-time 1st Shift 2nd Shift 3rd Shift M T W Th F S Su

AUTHORIZATION: I certify that the facts set forth in all application forms are true and accurate to the best of my knowledge. I understand and accept that if I am employed, false or inaccurate information or representation may result in withdrawal of a job offer or termination of my employment, even if discovered at a later date. I hereby authorize USA Staffing or its agents to investigate my background in order to confirm information contained in this application. I authorize USA Staffing to release information, including my work history, at their discretion to representatives of USA Staffing's clients where I may be considered for assignment. I understand that any information I may learn while working at USA or their clients is to be kept strictly confidential. It is agreed that I will obtain permission from USA Staffing before discussing permanent employment with a USA client. I understand that my employment at USA Staffing or their clients is "at will", which means that either I or USA Staffing can terminate the employment relationship at any time, with or without prior notice, and for any reason. USA Staffing hires employees for a large variety of assignments of differing lengths. Before accepting any assignment, I will check my calendar for any prior commitments. I understand that USA Staffing clients expect workers to complete each assignment, whether short, or long term. Once I complete an assignment with a USA client I will immediately report back to the USA Staffing office, in person, for re-assignment. If I do not report in person, at the time of opening, you can assume I am not available to work. My failure to report, or accept the next job assignment offered without reasonable cause, will indicate that I have refused available work and have quit working for USA Staffing. As a condition of employment at USA Staffing and assignment to a client company, I may be required to submit to a drug test. I have received a copy, read and understand the USA Staffing Policy and Procedures Handbook. I understand all the information provided to me in this application process and applicant forms.

Applicant Signature _____ Date _____ Print Name _____