

**(5) REFERENCE REQUEST AUTHORIZATION** 10-1-02

*USA Staffing, Inc. CORP*

**FAX** Transmittal

3923 NE 14th Street  
Des Moines, IA 50313

**Return Fax:** \_\_\_\_\_

Company: \_\_\_\_\_ Attn: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Date: \_\_\_\_\_

**(5) Reference Request**  **Reference Request**

*I \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ have applied for employment through USA Staffing. I authorize you as my former employer to furnish USA Staffing, Inc. with the information requested on this reference request form.*

\_\_\_\_\_  
Signature

The above employee was employed as:

Job Title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Please rate job performance:

Quality of Work	Excellent	Good	Average	Moderate	Poor
Productivity	Excellent	Good	Average	Moderate	Poor
Attendance	Excellent	Good	Average	Moderate	Poor
Cooperation	Excellent	Good	Average	Moderate	Poor
Punctuality	Excellent	Good	Average	Moderate	Poor

Would you re-hire? \_\_\_\_\_ Comments: \_\_\_\_\_

Completed by: \_\_\_\_\_ Position: \_\_\_\_\_

*Thank-you for taking time to assist USA Staffing with providing the best possible employees.  
The above information will be held strictly confidential.*